

Assessment/ Examination Adjustments Policy (During Covid-19)
Women University of AJK, Bagh

Approving authority	Academic Council
Advisors	Dean , Faculty of Science and Technology Dean, Faculty of Social Sciences, Registrar, Controller Examinations All HODs / Coordinators
Approval date	
Description	This policy is an interim policy to make adjustments for assessment and examination practices during the period of the Corona virus (COVID-19) Pandemic.

POLICY STATEMENT

Women University of Azad Jammu & Kashmir Bagh recognises the extraordinary circumstances our students and staff are experiencing as a result of the Corona virus (COVID-19) Pandemic. The University is continuing to support student learning through these unprecedented conditions. The University is making adjustments to its assessment policies and procedures to support students and staff during the COVID-19 period and will be in force until the pandemic situation eases.

ASSESSMENT POLICY ADJUSTMENTS

The following adjustments apply to the Assessment Policy for the current semester based on the fact that **midterm exams** have already been conducted. Besides 70% coursework stood completed as on March 15 while the rest 30% was covered through the medium of online classes started from April 6, 2020.

Assessment Methods, Types and Dates

For ongoing semesters (BS, M.Sc., M. Phil.), the mode of assessment will be according to clause 4 sub clause C2 and C3 of the HEC policy guideline no. 6 issued on May 21, 2020 which are as follows:

	Approach	How it Works	Specific Considerations
C2.	One-on-One Oral Exams	Can be scheduled over a video-conference platform. A timetable can be	<input type="checkbox"/> An effective method provided excellent connectivity and access to video-

		<p>where each student logs into the platform with the faculty member for a defined time-slot (e.g. 15-20 minutes).</p>	<p>platforms.</p> <ul style="list-style-type: none"> <input type="checkbox"/> A problem can arise if faculty give some students unduly difficult questions (or in case of bias, claim that the student failed to answer anything properly). To guard against this, the sessions should ideally be recorded. <input type="checkbox"/> The same questions should not be asked of each student, since they will likely share their oral exam experience with their peers. <input type="checkbox"/> In limited circumstances, when no other methods seem feasible, faculty may also conduct the oral
C3	Audiovisual Presentations	<p>The student may be allowed to submit recorded material (audio/video presentation) to be assessed by the faculty member.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> In case connectivity is not sound for live communication, students may create audio-visual materials and submit to faculty for evaluation. <input type="checkbox"/> Has the advantage that there will be record of submissions by default. <input type="checkbox"/> As with live presentations, the student making the material will have to at least know what he or she presented. The downside is that they cannot be asked questions (as in a

			live session), so the extent of their knowledge of effort cannot be fully ascertained. This can be mitigated by having a follow-up oral exam.
--	--	--	---

Furthermore, a detailed table was devised for the distribution of the marks for semester Fall-2019.

Evaluated Marks Fall-2019 (Mid Term)					Remaining Evaluation Fall-2019 (Terminal/Practical)		
Credit Hours	Mid	Quiz	Assignments	Total	Assessment Mode	Practical	Assessment Mode
3(3+0)	30	10	10	50	Assignment/Presentation=20 Oral Exam =30	N/A	
3(2+1)	22	5	5	32	Assignment/Presentation=15 Oral Exam =20	33	Viva
4(3+1)	25	5	5	35	Assignment/Presentation=15 Oral Exam =25	25	Viva
3(1+2)	11	5	5	22	Assignment/Presentation=4 Oral Exam =8	66	Viva
1(0+1)						50	Viva

- The University will start conducting the assessment from **June 20, 2020**(Assessment scheduled will be circulated well in advance).
- Next semester will be started online from **July 20,2020**.
- The assessment policy for the next semester (*if the current situation persists*) will be formulated and **Academic Calendar** with all details will be issued in advance.